



Written Scheme of Investigation:
Photographic Recording Former Station
Managers Officer

Exeter St Davids Railway Station, Kingdom Mews,
Exwick, Exeter, Devon EX4 4BU

Grid Reference: SX 91176 93381

Prepared for: Sisk
Prepared by: Sarah Dyer IHBC MRTPI
May 2022
Project Number: 2345 -001
Grid Reference: SX 91176 93381

X (Easting) , Y (Northing)
291184 , 093383
Latitude , Longitude (decimal)
50.729844 , -3.5431713
Latitude , Longitude (degs, mins, secs)
50°43'47"N , 003°32'35"W

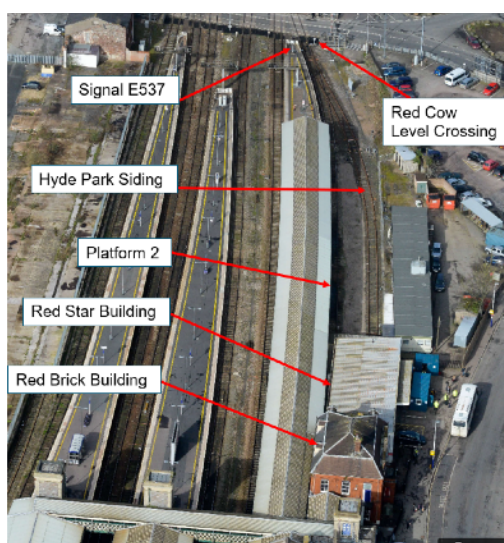
What3Words :
thin.lush.rear

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Introduction

This document is a Written Scheme of Investigation (WSI) which sets out the proposed methodology for the photographic recording of the former Station Managers Office at Exeter St Davids. It is written for behalf of Network Rail by Sarah Dyer on behalf of Sisk (the Main Contractor) This work is part of a wider project being carried out by Network Rail to upgrade the rail line and install a new platform to the station as part of the Devon Metro and to expand the capacity of Exeter St Davids. The former Station Managers office is not listed, nor is the main station. The site does not fall within a Conservation Area. The building is marked in the image below as Red Brick building.



This WSI has been prepared to set out the scope of works that will be undertaken by the contractor following discussions with *Network Rail*. There is no planning permission necessary and therefore no agreement required to this WSI as the building will be demolished using the authorising powers granted to Network Rail. The building is identified as a local listed building by the Council therefore a non designated heritage asset.

Published Guidance

Devon County Council produce guidance on recording historic buildings. <https://www.devon.gov.uk/historicenvironment/development-management/specifications/historic-building-recording/>

The Historic England document 'Understanding Historic Buildings' 2016 sets out the methodology and criteria to follow for the different levels of recording (1-5).

The Chartered Institute of Field Archaeologists publishes guidance in their document: *Standard and guidance for the archaeological investigation and recording of standing buildings or structures* (Dec 2014)

Paragraph 206 of the NPPF states that ‘*Local planning authorities should require developers to record and advance understanding of the significance of any heritage assets to be lost (wholly or in part) in a manner **proportionate** to their importance and the impact, and to make this evidence (and any archive generated) publicly accessible*’.

Location

The site is located in Exeter to the North of Exeter St David’s Station: Grid Reference: SX 91176 93381.

Author

This WSI has been prepared by Sarah Dyer (IHBC) who will undertake the recording in line with the guidance set out by Historic England Level 2-3 recording. Sarah has over 20 years of working in the historic environment and will prepare the Photographic Recording Document.

Aims and objectives

The objective of this Level 1-2 with some elements of level 3 building recording is to provide a record, through photographic images, of the former Station Managers Office prior to its demolition. The report will include photographs to illustrate the all elevations and internal rooms and detail of any surviving architectural features, fixtures and fittings present

The work provides a basic record in accordance with the Historic England document of 2016 ‘Understanding Historic Buildings: A guide to good recording practice’. In this guidance, a Level 1 recording is essentially a **basic visual record**, supplemented by the minimum of information needed to identify the building’s location, age and type. This basic record will form the basis of the report, with additional information that would almost be a level 2 recording. A level 2 recording is a **descriptive record**, made in similar circumstances to Level 1 but when more information is needed.

Level 3 Recording is an analytical record, and comprises an introductory description followed by a systematic account of the building’s origins, development and use. The record will include an account of the evidence on which the analysis has been based, allowing the validity of the record to be re-examined in detail. It will also include photographic records that may be required to illustrate the building’s appearance and structure and to support an historical analysis.

Methodology and Scope

Introduction: Location of structure; location map (OS or equivalent) and grid reference.

Context of statutory designations and non statutory.

Date of the record made and author.

Acknowledgment and copyright.

Main Report: The structure, setting and context - brief outline

Historic map regression

Include documentary evidence already available such as historic photographs, historic drawings to bring together previous research from Historic England and the Heritage Statement into the recording document. Include existing drawings where available.

Photographs: The photographs will include all four elevations, wider setting and context, internal photographs taken in as many rooms as possible allowing for the fact that some rooms or parts of the building may not be safe to enter.

The photographs will be taken using ranging poles (scaled to 1m) and scale rules for detailed images, where appropriate

Equipment: Photographs will be taken using a DLSR. 16 megapixel resolution. Files will be RAW/JPEG

Timescale: Site visit anticipated to be w/c6th June 2022. The report to follow within 1 month after the site visit

Archive: The final digital report will be submitted to Devon County Council and uploaded to OASIS. OASIS reference number is sarahdye1-351571

Hard copies can be made available if required for Historic Environment Record, for example.

Deposit a copy to the Archaeology Data Service (ADS) in accordance with their depositional guidelines. This includes a copy of the report and copies of all photographs and associated metadata collected during the course of the historic building recording

Archival information deposited within 3 months of the completion of the report.

Limitations: This report be a descriptive report and not an analytical report in full, although it will include a description, historic map regression to understand its evolution and purpose.

The photographic recording will be undertaken using this methodology and scope.